

Network Access Request Form

Revised: 10-04-2022

User Information:

Name (First, MI, Last): _____

Staff Student Worker

Department: _____

Phone Number: _____

Grant access the same as: _____

Additional access: _____

UIN: _____

NETID: _____

Security Statement

The Technology Services Computing Policy states that I am responsible for any activity associated with my User Login ID and Password. I will safeguard my Login ID and Password at all times. I understand that I will be violating Texas A&M University policy and rules if I gain or help others gain unauthorized access to or release information from University resources for reasons other than the explicit purpose of this access.

By signing this Security Statement, I acknowledge my responsibility for adhering to the Technology Services Computing Policy and [University Rule 29.01.03.M0.02 – Information Resources – Acceptable Use](#). I also agree that I will complete the required Security Awareness Training on the HRConnect web site (<https://sso.tamus.edu>) within 30 days of employment as required by [University Access Control \(AT-2\) – Security Awareness and Training](#). I am also aware that penalties exist for unauthorized access, unauthorized use, or unauthorized disclosure of information from University resources. This includes but is not limited to the use of information for purposes other than those that have been authorized and purposeful or accidental disclosure of information to any unauthorized entity, including other employees of Texas A&M University. Any incidents that result in unauthorized access, use, or disclosure of information shall be reported to Technology Services Business Support in a timely manner.

User Name (print)

User Signature

Date

Supervisor Name (print)

Supervisor Signature

Date

Please email the request form back to vpfnhelp@tamu.edu or you can fax to (979) 458-4390.

**ACCESS DETAILS
FOR OFFICE USE ONLY**

Login ID: _____

Date Added: _____