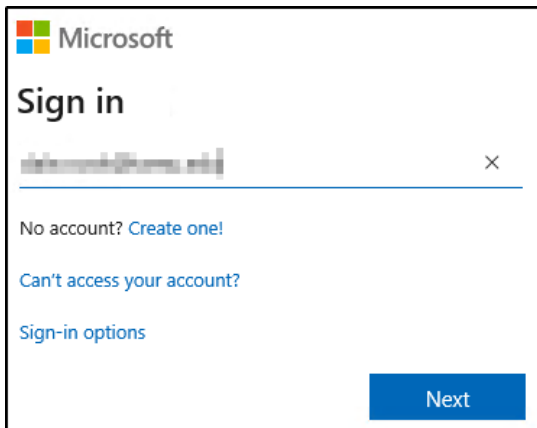# How Do I Sign In to O365?

After the install is complete, Open Office 365 (O365) from the start menu.
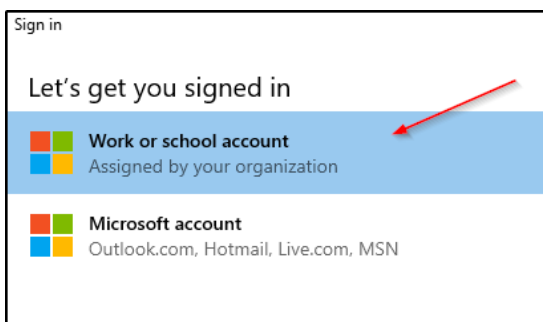
Choose "Sign In" from the welcome screen:
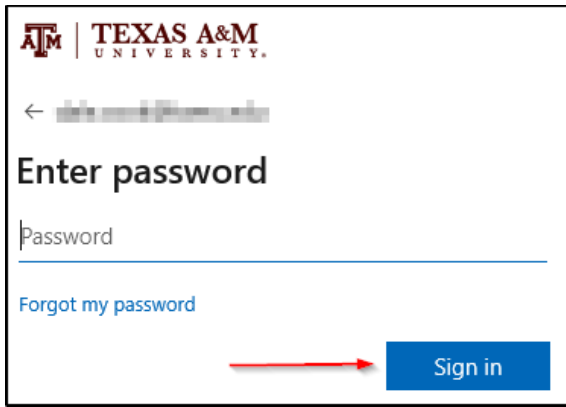

Enter your netid@tamu.edu:

Choose "Work or school account", followed by "Continue":

Enter your Netid password:
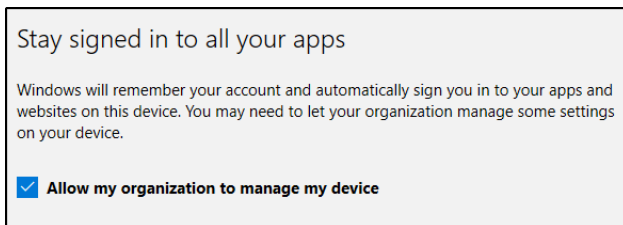

Authenticate with Duo if prompted.

Click "OK/Continue" when prompted to stay signed into your applications:

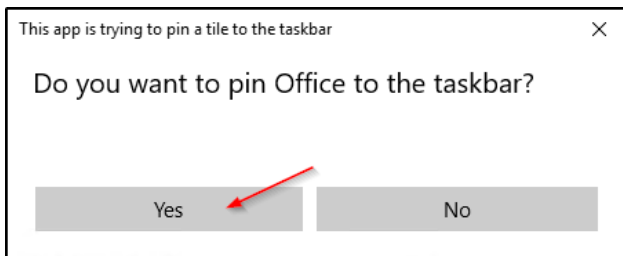Choose "Yes" to create a shortcut on your desktop:
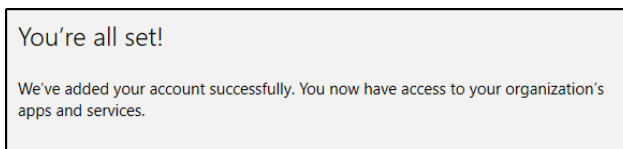
Click "Done" when prompted at the completion screen: