

## Vendor - Network Access Request Form

Revised: 10-04-2022

### User Information:

Name (First, MI, Last): \_\_\_\_\_

Position or Title: \_\_\_\_\_

Company: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Access Requested to: \_\_\_\_\_

Purpose of access: \_\_\_\_\_

Account Termination Date: \_\_\_\_\_

### Security Statement

I am responsible for any activity associated with my User Login ID and Password. I will safeguard my Login ID and Password at all times. I understand that I will be violating Texas A&M University rules if I gain or help others gain unauthorized access to or release information from Texas A&M University resources for reasons other than the explicit purpose of this access.

By signing this Security Statement, I acknowledge my responsibility for adhering to Texas A&M University policy concerning system access, and software/hardware usage and state and federal law. I am also aware that penalties exist for unauthorized access, unauthorized use, or unauthorized disclosure of information/software from Texas A&M University resources. This includes but is not limited to use of information for purposes other than those stated above and purposeful or accidental disclosure of information to any unauthorized entity, including other employees of the Company. Any incidents that result in unauthorized access, use or disclosure of information shall be reported to Technology Services Business Support in a timely manner.

\_\_\_\_\_  
User Name (print)

\_\_\_\_\_  
User Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
TAMU Departmental Requestor Name (print)

\_\_\_\_\_  
TAMU Departmental Requestor Name Signature

\_\_\_\_\_  
Date

Please email the request form back to [vpfahelp@tamu.edu](mailto:vpfahelp@tamu.edu) or you can fax to (979) 458-4390.

### ACCESS DETAILS FOR OFFICE USE ONLY

Login ID: \_\_\_\_\_

Date Added: \_\_\_\_\_